

Summary of AQTF audit information

As a Pre-qualified Supplier under the User Choice 2010 – 2015 program, Ashley Institute of Training is required to publish audit information in relation to its compliance with the Australian Quality Training Framework (AQTF).

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees.

The AQTF is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF *Essential Conditions and Standards of Initial/Continuing Registration* to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Pre-qualified Supplier for the delivery of training and assessment services.

Audit Date: 21st July 2009

Qualifications audited	
Qualification code	Qualification name
BCC20103	Certificate II in Civil Construction
BCC20107	Certificate II in Civil Construction
BCC30203	Certificate III in Civil Construction (Bituminous Surfacing)
BCC30207	Certificate III in Civil Construction (Bituminous Surfacing)
BCC30403	Certificate III in Civil Construction (Foundation Work)
BCC30407	Certificate III in Civil Construction (Foundation Work)
BCC30503	Certificate III in Civil Construction (Pipe Laying)
BCC30507	Certificate III in Civil Construction (Pipe Laying)
BCC30603	Certificate III in Civil Construction (Plant Operations)
BCC30607	Certificate III in Civil Construction (Plant Operations)
BCC30703	Certificate III in Civil Construction (Road Construction and Maintenance)
BCC30707	Certificate III in Civil Construction (Road Construction and Maintenance)
BCC30803	Certificate III in Civil Construction (Road Marking)
BCC30807	Certificate III in Civil Construction (Road Marking)
BSB20101	Certificate II in Business
BSB20107	Certificate II in Business
BSB20207	Certificate II in Customer Contact
BSB30101	Certificate III in Business
BSB30107	Certificate III in Business
BSB30201	Certificate III in Business Administration
BSB30207	Certificate III in Customer Contact
BSB30407	Certificate III in Business Administration

BSB30504	Certificate III in Business (Frontline Management)
BSB31207	Certificate III in Frontline Management
BSB40201	Certificate IV in Business Administration
BSB40307	Certificate IV in Customer Contact
BSB40501	Certificate IV in Business Development
BSB40507	Certificate IV in Business Administration
BSB40607	Certificate IV in Business Sales
BSB40807	Certificate IV in Frontline Management
BSB41004	Certificate IV in Business (Frontline Management)
BSB51004	Diploma of Business (Frontline Management)
BSB51107	Diploma of Management
CHC30102	Certificate III in Aged Care Work
CHC30402	Certificate III in Children's Services
CHC40102	Certificate IV in Aged Care Work
CHC40302	Certificate IV in Disability Work
CHC50302	Diploma of Children's Services
CHC51602	Diploma of Community Services Management
FDF10103	Certificate I in Food Processing
FDF20103	Certificate II in Food Processing
FDF30103	Certificate III in Food Processing
FNS20104	Certificate II in Financial Services
FNS30107	Certificate III in Financial Services
FNS40107	Certificate IV in Financial Services
HLT30207	Certificate III in Non-Emergency Client Transport
HLT31507	Certificate III in Nutrition and Dietetic Assistance
HLT32507	Certificate III in Health Services Assistance
ICA20105	Certificate II in Information Technology
ICT20102	Certificate II in Customer Contact
ICT30102	Certificate III in Customer Contact
ICT40102	Certificate IV in Customer Contact
LMT10800	Certificate I in Laundry Operations
LMT21400	Certificate II in Laundry Operations
LMT31100	Certificate III in Laundry Operations
MCM30104	Certificate III in Competitive Manufacturing
MCM40104	Certificate IV in Competitive Manufacturing
MEM30105	Certificate III in Engineering - Production Systems
MNQ20103	Certificate II in Extractive Industries Operations
MNQ30103	Certificate III in Extractive Industries Operations
MNQ40103	Certificate IV in Extractive Industries Operations

MNQ50103	Diploma of Extractive Industries Management
MSA10207	Certificate I in Process Manufacturing
MSA20107	Certificate II in Process Manufacturing
MSA30107	Certificate III in Process Manufacturing
MSA31108	Certificate III in Competitive Manufacturing
MSA41108	Certificate IV in Competitive Manufacturing
PMB10101	Certificate I in Plastics, Rubber and Cablemaking
PMB20101	Certificate II in Plastics
PMB20107	Certificate II in Polymer Processing
PMB20401	Certificate II in Process Manufacturing
PMB30101	Certificate III in Plastics
PMB30107	Certificate III in Polymer Processing
PMB30401	Certificate III in Process Manufacturing
PMC10104	Certificate I in Manufactured Mineral Products
PMC20104	Certificate II in Manufactured Mineral Products
PMC30104	Certificate III in Manufactured Mineral Products
PRM20104	Certificate II in Asset Maintenance (Cleaning Operations)
PRM30104	Certificate III in Asset Maintenance (Cleaning Operations)
SIR20207	Certificate II in Retail
SIR30207	Certificate III in Retail
SIR40207	Certificate IV in Retail Management
SIT20207	Certificate II in Hospitality
SIT30707	Certificate III in Hospitality
SRF30206	Certificate III in Fitness
SRF40206	Certificate IV in Fitness
TDT10102	Certificate I in Transport and Distribution (Warehousing and Storage)
TDT10202	Certificate I in Transport And Distribution (Road Transport)
TDT11102	Certificate I in Transport and Distribution (Administration)
TDT20102	Certificate II in Transport and Distribution (Warehousing and Storage)
TDT20202	Certificate II in Transport and Distribution (Road Transport)
TDT21102	Certificate II in Transport and Distribution (Administration)
TDT30102	Certificate III in Transport and Distribution (Warehousing and Storage)
TDT30202	Certificate III in Transport and Distribution (Road Transport)
TDT31102	Certificate III in Transport and Distribution (Administration)
TDT40102	Certificate IV in Transport and Distribution (Warehousing and Storage)
TDT40202	Certificate IV in Transport and Distribution (Road Transport)
TDT41102	Certificate IV in Transport and Distribution (Administration)
THC20404	Certificate II in Caravan Park Operations
THC30404	Certificate III in Caravan Park Operations

THC40404	Certificate IV in Caravan Park Supervision
THH21802	Certificate II in Hospitality (Operations)
THH33002	Certificate III in Hospitality (Operations)
TLI10107	Certificate I in Transport and Logistics (Warehousing and Storage)
TLI10207	Certificate I in Transport and Logistics (Road Transport)
TLI11107	Certificate I in Transport and Logistics (Logistics Operations)
TLI20107	Certificate II in Transport and Logistics (Warehousing and Storage)
TLI20207	Certificate II in Transport and Logistics (Road Transport)
TLI21107	Certificate II in Transport and Logistics (Logistics Operations)
TLI30107	Certificate III in Transport and Logistics (Warehousing and Storage)
TLI30207	Certificate III in Transport and Logistics (Road Transport)
TLI31107	Certificate III in Transport and Logistics (Logistics Operations)
TLI40107	Certificate IV in Transport and Logistics (Warehousing and Storage)
TLI40207	Certificate IV in Transport and Logistics (Road Transport)
TLI41107	Certificate IV in Transport and Logistics (Logistics)
WRR20102	Certificate II in Retail Operations
WRR30102	Certificate III in Retail Supervision
WRR30202	Certificate III in Retail Operations
WRR40102	Certificate IV in Retail Management

Audit Outcome			Rectification	
Was non-compliance identified? Yes/No	If 'Yes', non-compliance type Minor, Significant, Critical	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified? Yes/No
No				

Explanatory notes:

Non-compliance with the AQTF means that requirements of the have not been met based on the evidence reviewed. Non-compliances are categorised as minor, significant or critical. For the purposes of the User Choice 2010 – 2015 program, only significant and Critical non-compliances need to be published

- Minor: No, or minor, adverse impact on learners with no serious breakdown of provision of quality training and assessment.
Significant: Significant adverse impact on learners with insufficient focus on quality training and assessment outcomes.
Critical: Critical adverse impact on learners with widespread or persistent dissatisfaction with services and outcomes.